



**C-TRAN BOARD OF DIRECTORS  
MEETING MINUTES**

**May 10, 2022**

The C-TRAN Board of Directors Meeting was held Tuesday, May 10, 2022 with staff located at the C-TRAN Administration Offices, 10600 NE 51<sup>st</sup> Circle, Vancouver, WA 98682, and Board Members and Legal Counsel attending via WebEx.

**CALL TO ORDER**

Chair Temple Lentz called the meeting to order at 5:30 p.m.

**ROLL CALL OF BOARD MEMBERS**

**PRESENT:** Greg Anderson – City of Camas, Jim Bennett - Labor Representative, Karen Bowerman – Clark County Council, Molly Coston – City of Washougal, Bart Hansen – City of Vancouver, Kim Harless – City of Vancouver, Temple Lentz – Clark County Council, Ron Onslow – Cities of La Center and Ridgefield and Town of Yacolt, Ty Stober – City of Vancouver

**ABSENT:** Philip Johnson – City of Battle Ground

**STAFF PRESENT**

Chief Executive Officer Shawn Donaghy, Deputy Chief Executive Officer Monica Tellez-Fowler, Chief Capital Projects & Planning Officer Scott Patterson, Chief Human Resources & Safety Officer Laura Merry, Chief Operations Officer Inessa Vitko, Legal Counsel Aaron Millstein, IT Systems Administrator Caleb Cooper, Business Systems Administrator Khoa Trinh, IT Specialist Mauricio Lopez, Executive Office Manager/Clerk of the Board Debbie Jermann

**PLEDGE OF ALLEGIANCE**

Chair Lentz led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**ANNE McENERNY-OGLE MOTIONED, IT WAS SECONDED, AND MOTION CARRIED TO APPROVE THE AGENDA.**

**PUBLIC COMMENT**

**DON BRIGHAM, Vancouver WA** submitted written comments, regarding the Interstate Bridge Replacement (IBR) project. The comments are attached to these minutes as **Exhibit A**.

## CONSENT AGENDA

1. **APPROVAL OF BOARD MEETING MINUTES:**
  - a. **April 12, 2022 Regular Meeting**
  - b. **April 15, 2022 Workshop**
  - c. **April 22, 2022 Special Meeting**
2. **TRANSMITTAL OF CLAIMS NUMBERED 133140 THROUGH 133438, ELECTRONIC ACCOUNTS PAYABLE (EAP) VOUCHER NUMBERS EAP 0382 THROUGH EAP 0450, PLUS NET PAYROLL PAID IN APRIL 2022 IN THE TOTAL AMOUNT OF \$8,885,576.32**
3. **CONTRACT AWARD: FISHERS LANDING TRANSIT CENTER LANDSCAPING SERVICES, STAFF REPORT #22-017**

Over the last few years, the agency has increased its size of maintained landscape and parking lots to over 3.3 million square feet. Contracting out the landscaping at the FLTC will allow C-TRAN Facilities Maintenance staff to focus on bus stops and other facility sites. In addition, it will not require the purchase of any additional equipment.

**ANNE McENERNY-OGLE MOTIONED, IT WAS SECONDED, AND MOTION CARRIED TO APPROVE THE CONSENT AGENDA.**

## ACTION ITEM

1. **INTERGOVERNMENTAL AGREEMENT (IGA) EXTENSION BETWEEN C-TRAN AND TRIMET FOR SERVICES RELATED TO ELECTRONIC FARE COLLECTION SYSTEM (HOP FASTPASS), STAFF REPORT #22-018**

On October 14, 2014, the C-TRAN Board approved the execution of an IGA between C-TRAN and TriMet for services related to the Electronic Fare Collection System (Hop Fastpass). This agreement has reached the end of its initial term and both C-TRAN and TriMet are looking to extend the agreement for a period of time up to August 1, 2022. Over the last several months, staff at both agencies have worked together to discuss requirements for a new IGA that would replace the 2014 agreement. Discussions have primarily centered on clarifying the operational rules that have been developed and put into practice since the execution of the original agreement. While the discussions have been productive, the agreement terms require extensive review by both agencies and so more time is needed to complete the process. During the extended period, staff will continue work to finalize the operational details for the new IGA, which is anticipated to be presented to the C-TRAN Board at the July 2022 Board Meeting.

**TY STOBER MOTIONED, IT WAS SECONDED, AND MOTION CARRIED TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE EXTENSION OF THE ELECTRONIC FARE COLLECTION SYSTEM IGA BETWEEN C-TRAN AND TRIMET FOR A PERIOD OF TIME UP TO AUGUST 1, 2022.**

## COMMUNICATIONS

### From the Chair

Chair Lentz reminded Board Members to complete the survey regarding CEO Donaghy's performance evaluation for the period of June 2021 to June 2022.

### **From the Board**

Board Member McEnerny-Ogle congratulated C-TRAN on the recent Cinco de Mayo taco tour, and looks forward to future events.

### **From the Chief Executive Officer**

- Thanked C-TRAN rider Don Brigham for his correspondence, noting that Mr. Brigham is a long-time C-TRAN customer
- Noted that C-TRAN hosted one of the City of Vancouver Police Chief Candidate forums
- C-TRAN is working on agreements with Ridgefield, La Center, and Yacolt to provide youth opportunity passes
- C-TRAN staff is hoping the new Hop FastPass agreement with TriMet will provide faster access to ridership data

#### 1. Interstate Bridge Replacement (IBR) Project Update

CEO Donaghy provided the update, as outlined in the PowerPoint presentation, attached to these minutes as **Exhibit B**.

CEO Donaghy reiterated that C-TRAN should only be responsible for operating and infrastructure expenses for modes that are operated in C-TRAN's service area.

Since 2010, C-TRAN has invested \$90 million plus into service that crosses the Columbia River into Oregon. It is also important to note that revenue generated for the Portland Metro area is substantial. In 2021, the average salary was \$66,000, which we estimate contributed approximately \$7.5 million per year to local taxes as a result of Clark County residents working in Oregon.

CEO Donaghy said staff will be making an in-depth presentation on the IBR Locally Preferred Alternative (LPA) at the June 14 meeting, with Board action scheduled for July 12.

### **From Legal Counsel**

None

### **ADJOURNMENT**

Hearing no further business, the meeting was adjourned at 6:06 p.m.

Prepared By: Clerk of the Board Debbie Jermann, MMC